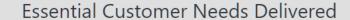
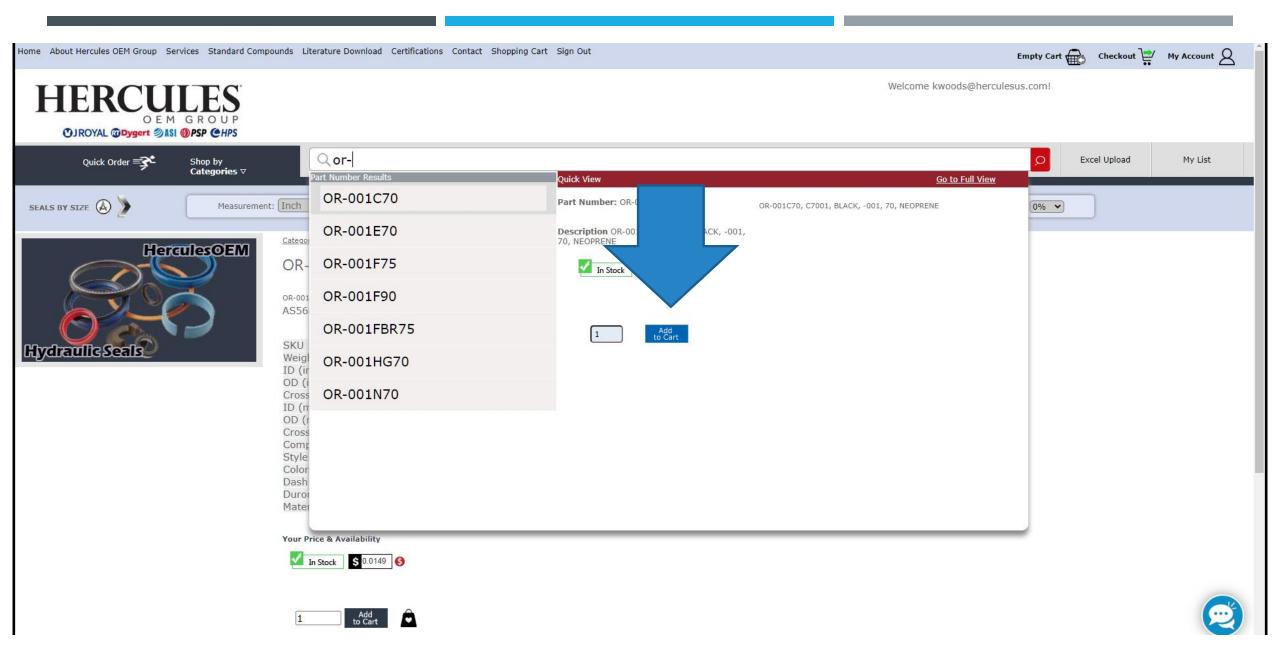
HERCULES OEM GROUP

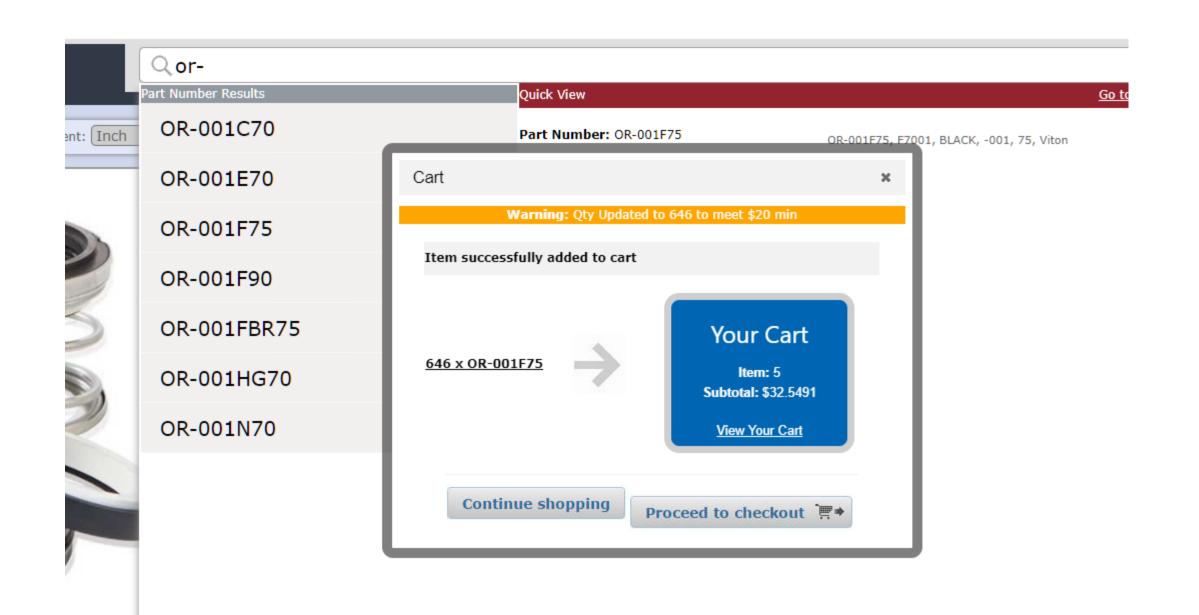
WEBSTORE TUTORIAL











Excel Upload

d include column A as parts and column B as qty. (No headers please)

| 1 | A | В | C |
|---|----------|------|---|
| 1 | BU-159N9 | 500 | |
| 2 | BU-049N9 | 750 | |
| 3 | OR-001C7 | 1500 | |
| 4 | OR-019N9 | 50 | |
| 5 | OR-019NF | 2000 | |

Using the Parts Upload

Format your file with catalog part numbers in column one, and quantities in column two, leaving out all header names. (as per example below) Files must be saved with the .csv file type in excel in order to be uploaded.

Terms Accounts can enter a PO in column C for multiple (Not available for credit card)

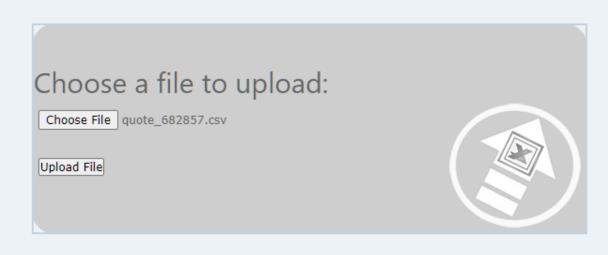
| A | A | В | С |
|---|----------|------|--------|
| 1 | BU-159N9 | 500 | 201545 |
| 2 | BU-049N9 | 750 | 201545 |
| 3 | OR-001C7 | 1500 | 201545 |
| 4 | OR-019N9 | 50 | 201545 |
| 5 | OR-019NF | 2000 | 201545 |

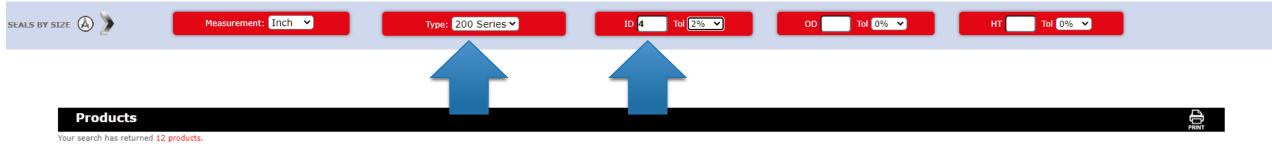
Upload your Parts File below

EXCEL UPLOAD

Customers can upload parts on an excel .csv file to order.





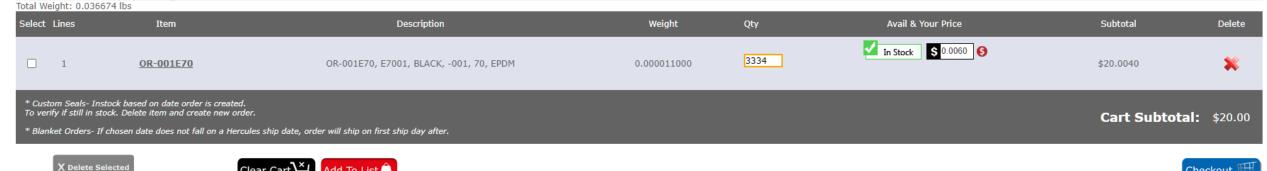


| View | Product | ID 💽 | OD | Height | Material | Your Price & Availability | Add To Cart |
|-----------------------------|-----------------|----------|----------|----------|----------|------------------------------------|---------------|
| View Detail >> | <u>Q-242F75</u> | 3.983858 | 4.261811 | 0.138976 | VITON | Call for Availability \$ 2.6965 | Add to Cart |
| View Detail >> | OR-242C70 | 3.983858 | 4.261811 | 0.138976 | NEOPRENE | Call for Availability 800-777-5617 | 1 Add to Cart |
| View Detail >> | OR-242E70 | 3.983858 | 4.261811 | 0.138976 | EPDM | ✓ In Stock \$ 0.2010 § | 1 Add to Cart |
| View Detail >> | OR-242N90 | 3.983858 | 4.261811 | 0.138976 | NITRILE | Call for Availability 800-777-5617 | 1 Add to Cart |
| View Detail >> | OR-242F90 | 3.983858 | 4.261811 | 0.138976 | VITON | ✓ In Stock \$ 0.7803 | Add to Cart _ |

SEALS BY SIZE

The seals by size allows customers to search for parts with the ID, OD, and Height. By adjusting the tolerance for a dimension, the range can be widened. The search can also be filtered by series.

Your Shopping Cart



Checkout

Checkout

Update the quantity amount while in the shopping cart!

Add To List

Your Shopping Cart

X Delete Selected



Your cart has been updated from 3334 pcs to 4000 pcs.

Add To List

Clear Cart ¥

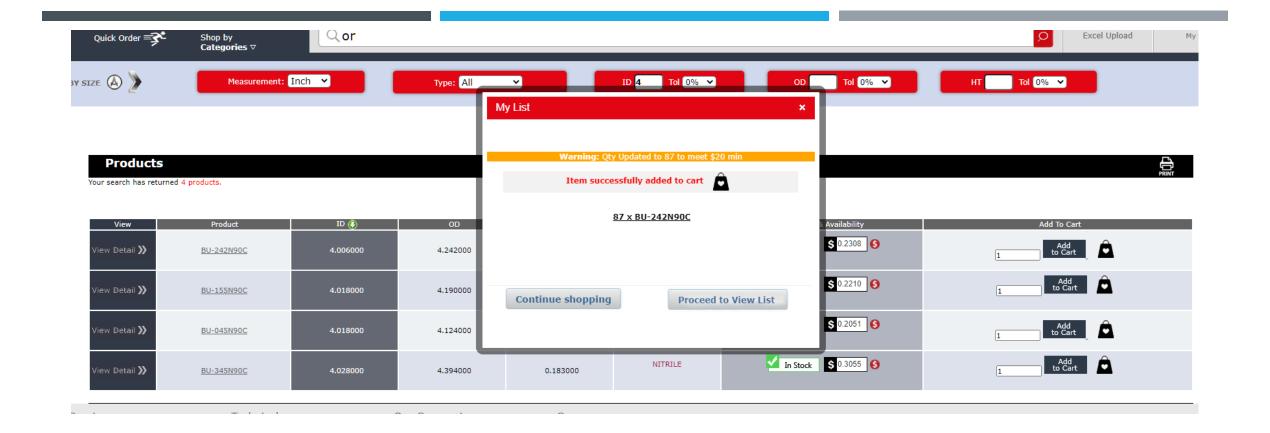
Your Shopping Cart Select Lines Item Description Weight Avail & Your Price Subtotal Delete ✓ In Stock \$ 0.0060 **(**§ 4000 OR-001E70 OR-001E70, E7001, BLACK, -001, 70, EPDM 0.000011000 \$24,0000 * Custom Seals- Instock based on date order is created. To verify if still in stock. Delete item and create new order. Cart Subtotal: \$24.00 st Blanket Orders- If chosen date does not fall on a Hercules ship date, order will ship on first ship day after. X Delete Selected Add To List Checkout

To delete items in your cart, click the red X or select the item and select the delete selection button.



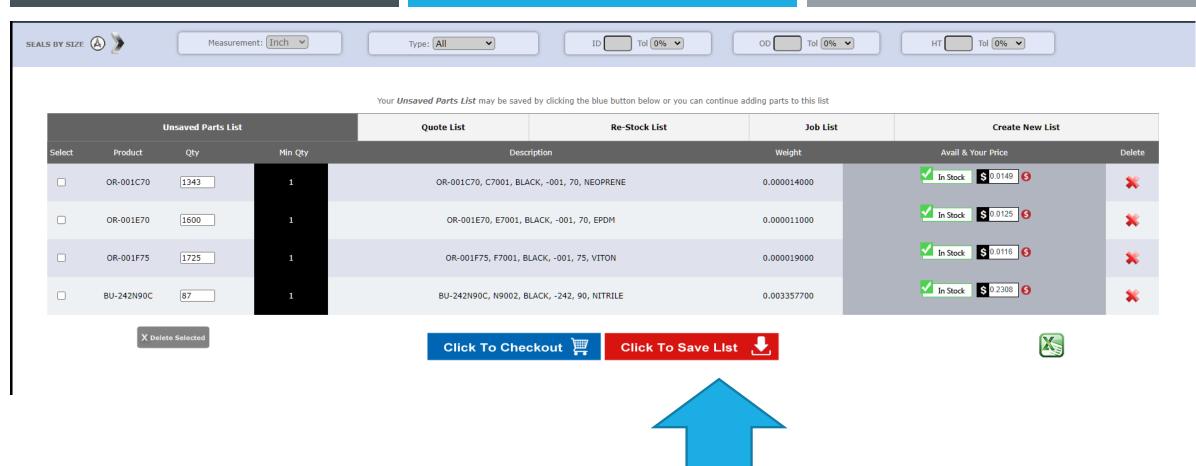
There is currently no products in your shopping cart.

Now there should be nothing in the cart!



MY LIST- SAVE PARTS FOR LATER USE

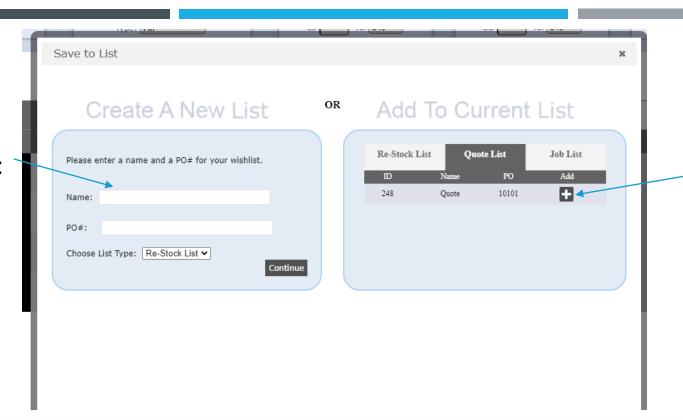
Click the shopping bag icon adds a part to the List. This feature allows parts to be saved to be ordered later. Lists can be reordered multiple times and will always remain available unless deleted by the user.



UNSAVED PARTS

Parts added to the list start out as unsaved parts. Clicking the red 'Click to save to list button allows the user to save it to one of three lists.

Enter name and PO number for new list



Or click the Plus icon to add parts to an existing list

Your Shopping Cart



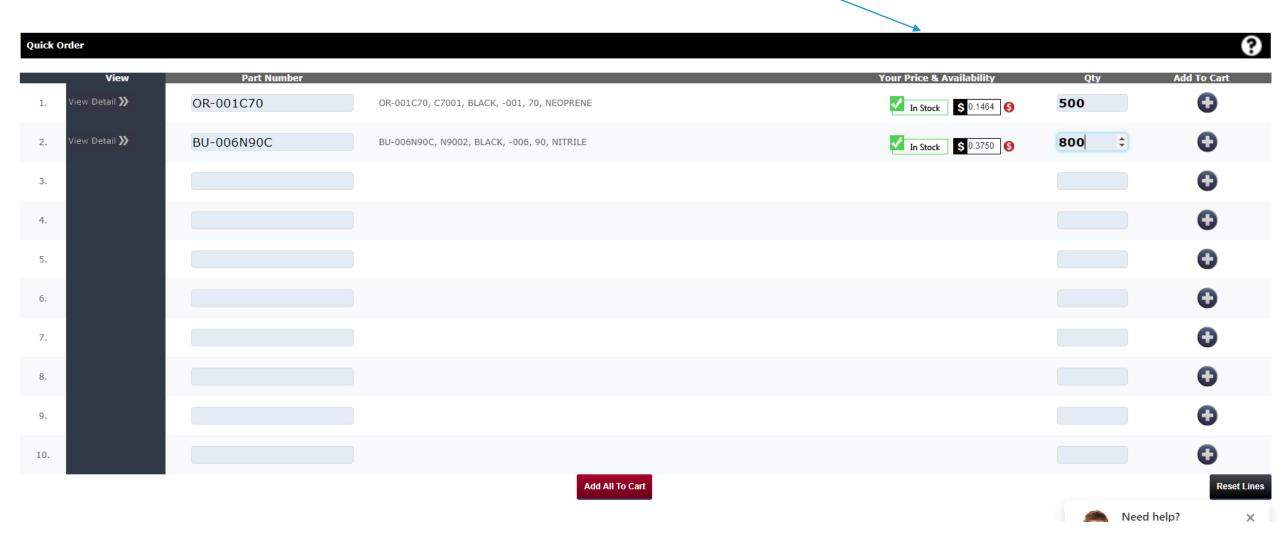




Parts in cart can be added to the list too!

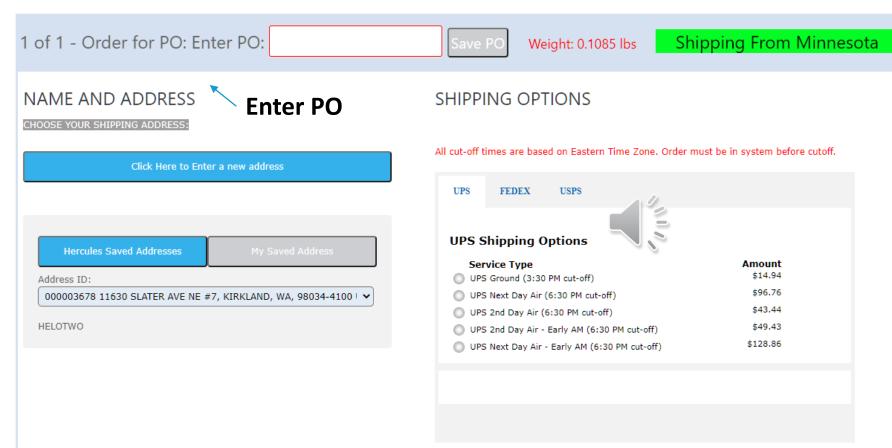


Customer Price and Availability



Checkout

Choose the ship to location and shippping method to proceed to the payment method.



Now it's time to checkout!

ORDER SUMMARY

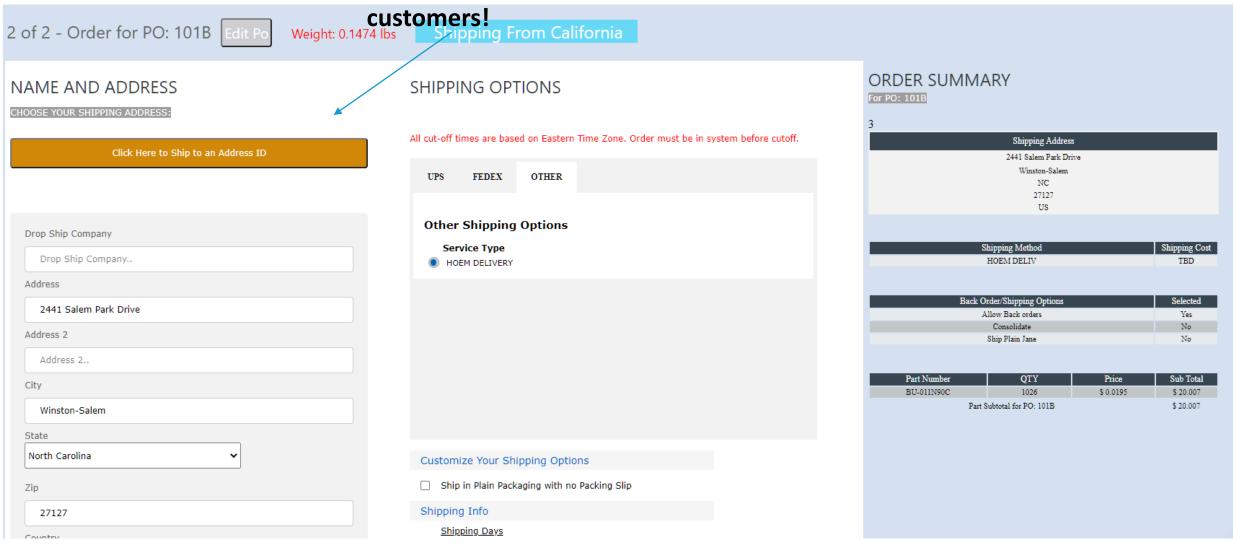
| Shipping Address |
|------------------------|
| 11630 SLATER AVE NE #7 |
| KIRKLAND |
| WA |
| 98034-4100 |
| US |
| |

| Back Order/Shipping Options | Selected |
|-----------------------------|----------|
| Allow Back orders | Yes |
| Consolidate | No |
| Ship Blain Jana | No |

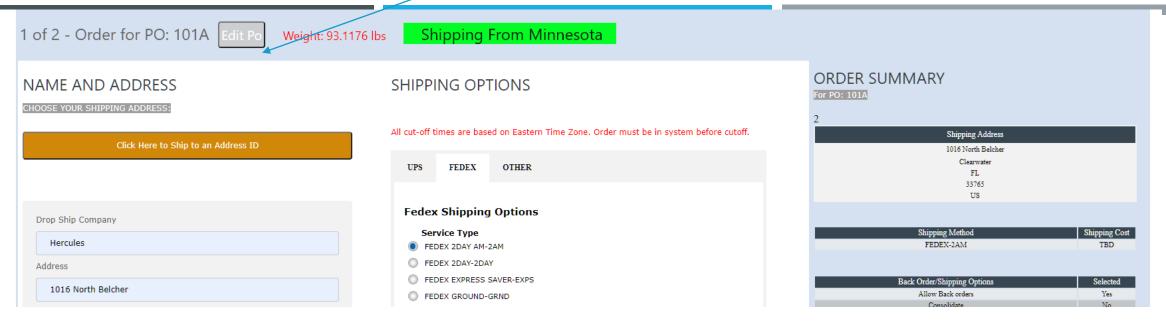
| Part Number | QTY | Price | Sub Total |
|-------------|---------------|-----------|-----------|
| OR-001E70 | 4000 | \$ 0.0060 | \$ 24.00 |
| OR-001C70 | 500 | \$ 0.1464 | \$ 73.20 |
| BU-006N90C | 800 | \$ 0.3750 | \$ 300.00 |
| | Part Subtotal | | \$ 397.2 |

| Taxes | | | | |
|-----------|---|------------|--------|--|
| Tax Rate: | % | Tax Total: | \$0.00 | |

Multi PO options for NET30



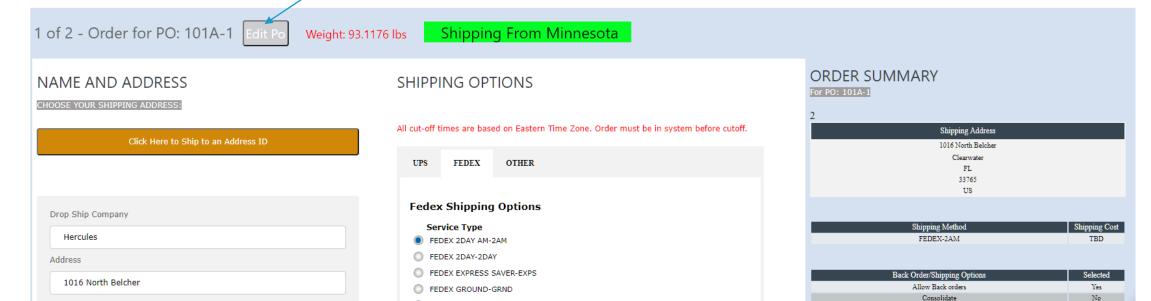
Edit PO

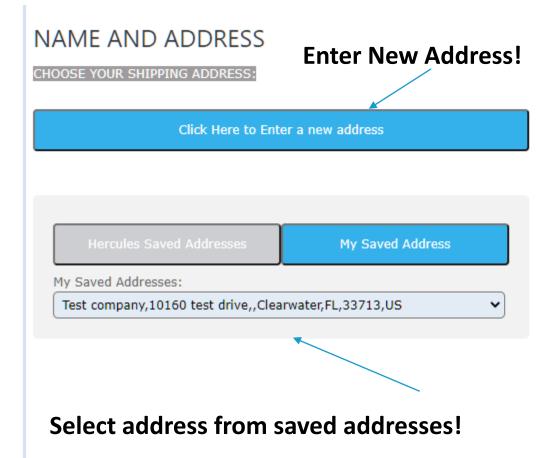


Checkout

Our new PO is 101A-1

You have 2 PO's in your checkout. Please complete your ship to location and shipping method for each PO to be ordered





SHIPPING OPTIONS

All cut-off times are based on Eastern Time Zone. Order must be in system before cutoff.

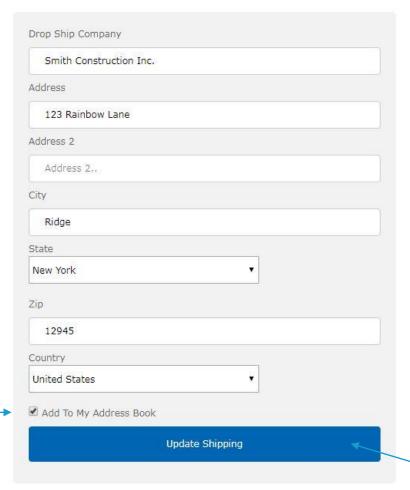
| UPS FEDEX OTHER |
|--|
| |
| |
| UPS Shipping Options |
| Fri Service Type |
| UPS AIR 2AM-2AM |
| UPS AIR 2DAY-2DAY |
| UPS 3DAY-3DAY |
| UPS AIR NDA AM-NAM |
| UPS AIR NEXT DAY-ND |
| UPS AIR SATURDAY AM-SAM |
| UPS AIR SATURDAY-SAT |
| UPS AIR SAVER-SAVE |
| UPS GROUND |
| |
| |
| Customize Your Shipping Options |
| Ship in Plain Packaging with no Packing Slip |

NAME AND ADDRESS

CHOOSE YOUR SHIPPING ADDRESS:

Hercules Saved Addresses

ENTER NEW ADDRESS

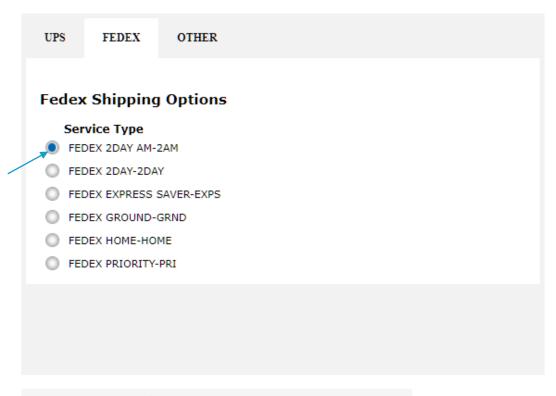


Add to address book!

Update shipping method.

SHIPPING OPTIONS

All cut-off times are based on Eastern Time Zone. Order must be in system before cutoff.



Customize Your Shipping Options

Ship in Plain Packaging with no Packing Slip

Shipping Info

Shipping Days

ORDER SUMMARY

2

| Shipping Address |
|------------------|
| 10160 test drive |
| Clearwater |
| FL |
| 33713 |
| US |
| |

| Shipping Method | Shipping Cost |
|-----------------|---------------|
| FEDEX-2AM | TBD |

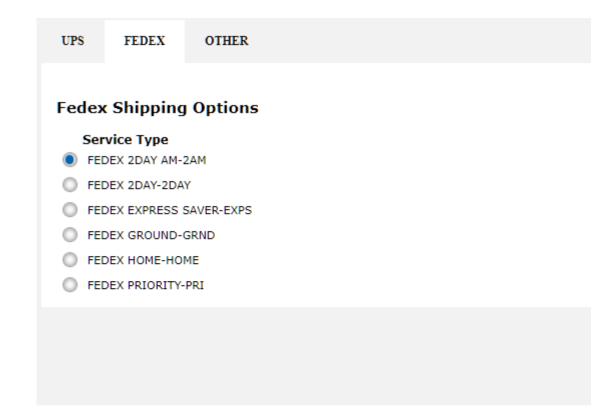
| Back Order/Shipping Options | Selected |
|--------------------------------------|----------|
| Ship Plain Packaging/No Packing Slip | \$5.00 |

| Part Number | QTY | Price | Sub Total |
|-------------|---------------|-----------|-------------|
| OR-001C70 | 1343 | \$ 0.0149 | \$ 20.0107 |
| OR-001E70 | 5 | \$ 0.0125 | \$ 0.0625 |
| OR-001F75 | 1725 | \$ 0.0116 | \$ 20.01 |
| BU-242N90C | 500 | \$ 0.2308 | \$ 115.4 |
| | Part Subtotal | | \$ 155.4832 |

ORDER OPTIONS

- Ship Plain Packaging
- No packing Slip
- 5-dollar charge







Customize Your Shipping Options

Ship in Plain Packaging with no Packing Slip

Shipping Info

Shipping Days

UPS

FEDEX

OTHER

Fedex Shipping Options

Service Type

- FEDEX 2DAY AM-2AM
- FEDEX 2DAY-2DAY
- FEDEX EXPRESS SAVER-EXPS
- FEDEX GROUND-GRND
- FEDEX HOME-HOME
- FEDEX PRIORITY-PRI

When this option is changed, it will reflect in order summary to the right of the screen.

Customize Your Shipping Options

Ship in Plain Packaging with no Packing Slip

Shipping Info

Shipping Days

Shipping Address

10160 test drive

Clearwater

FL

33713

US

| Shipping Method | Shipping Cost |
|-----------------|---------------|
| FEDEX-2AM | TBD |

| * | Back Order/Shipping Options | Selected |
|---|--------------------------------------|----------|
| | Ship Plain Packaging/No Packing Slip | \$5.00 |

| Part Number | QTY | Price | Sub Total |
|-------------|---------------|-----------|-------------|
| OR-001C70 | 1343 | \$ 0.0149 | \$ 20.0107 |
| OR-001E70 | 5 | \$ 0.0125 | \$ 0.0625 |
| OR-001F75 | 1725 | \$ 0.0116 | \$ 20.01 |
| BU-242N90C | 500 | \$ 0.2308 | \$ 115.4 |
| | Part Subtotal | | \$ 155.4832 |

- On the bottom of the checkout screen, it will display the total and payment options.
- *PLEASE NOTE ORDERS CANNOT BE CANCELLED ONCE PROCESSED*.



Order Checkout Errors

Checkout

included (\$31.1090)

N/A

TBD

\$155,48

Enter a PO number to continue with the checkout process.

TOTAL PAYMENT

PLEASE REVIEW BEFORE SUBMITTING.

Charge Type

PO: H\$C100578

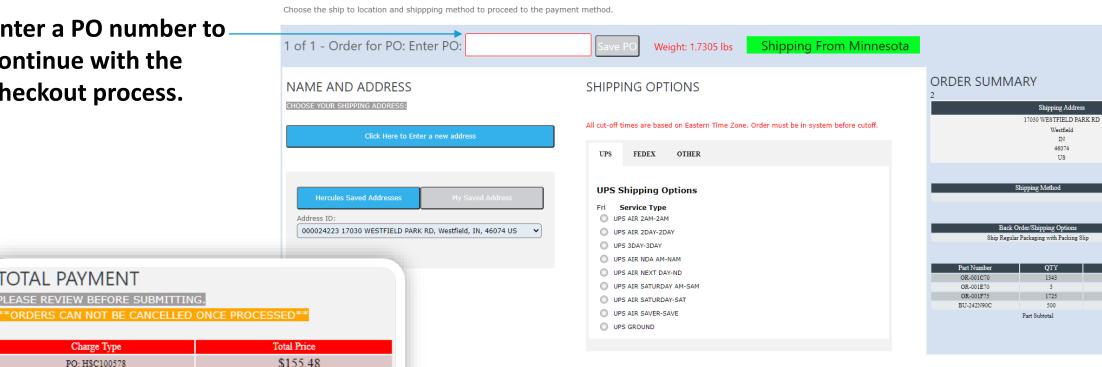
Total Tariff:

Total Tax:

Total Shipping:

Final Amount:

ERROR: Please enter a PO number on order 1 of 1 in order to checkout!



\$ 0.0125

\$ 0.0116

\$ 0.2308

\$ 0.0625

\$ 20.01

\$ 115.4

\$ 155,4832

Note, the system will not allow you to checkout without a PO number.



Note, the system will not allow you to continue with the checkout process if there is not a shipping method selected.

Order Confirmation

Shortly after the successful placement of the order, you will receive an email order confirmation.

